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## SHOW INFORMATION QUICK REFERENCE

### CONVENTION SERVICES OF THE SOUTHWEST, INC.

**SHOW NAME:** National Association of Hispanic Publications Annual Conference

**EXHIBITOR MOVE-IN:** Wednesday, March 10, 2010 8:00PM-10:00PM

**SHOW DATES & TIMES:** Thursday, March 11, 2010 8:00AM-6:00PM  
Friday, March 12, 2010 8:00AM-1:00PM

**EXHIBITOR MOVE-OUT:** Friday, March 12, 2010 1:00PM-4:00PM

All materials must be packed with bill(s) of lading turned in to CSS by: Friday, March 12, 2010 @ 4:00PM  
Outside freight carriers must be checked in by: Friday, March 12, 2010 @ 3:00PM

**SHOW LOCATION:** Hotel Albuquerque-Ballrooms E-H (Exhibitor Plaza) and Foyer (Publisher Atrium)

#### NEWSROOM EXHIBITOR BOOTH PACKAGE

**BALLROOMS E-H** 10' X 10'  
8' Burgundy/Beige wall drape  
3' Burgundy side rail drape  
(1) 6' Burgundy Draped Table  
(2) Molded plastic chairs  
(1) 7" X 44" ID sign  
(1) Waste basket w/ liner

#### ENCHANTMENT EXHIBITOR TABLE TOP PACKAGE BALLROOM FOYER

(1) 6' Burgundy Draped Table  
(2) Molded plastic chairs  
(1) 7" X 44" ID sign

The exhibit area is carpeted.

#### SHIPPING INFORMATION:

<b>-ADVANCE FREIGHT RECEIVING-</b> Tuesday, February 9-Tuesday, March 9, 2010 <b>HOURS: MON.-FRI. 8AM-5PM</b> <b>ADVANCE SHIPPING ADDRESS</b>	
Ship to:	Exhibitor Name and Booth # NAHP c/o CSS Convention Services of the Southwest 1921Bellamah NW Albuquerque, NM 87104

<b>DIRECT SHIPPING IS NOT APPLICABLE</b>  <u>PLEASE DO NOT SHIP TO FACILITY IF FACILITY RECEIVES SHOW FREIGHT. IT WILL BE CONIGNED TO CSS AND EXHIBITOR WILL INCUR DRAYAGE CHARGES. ALL OUTBOUND SHIPPING MUST GO THROUGH CSS. FACILITY WILL NOT ACCEPT ANY OUTBOUND SHIPPING RESPONSIBILITY.</u>
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Please see Material Handling Form for Rates.

\* Many other items are available for rent. Refer to the appropriate order forms in this kit or call the Exhibitor Service Department at (505) 243-9889.

Please Note: This information is subject to change by Show Management. Please refer to the most recent information from Show Management for any changes to times or date(s).